

## **REGULAR MEETING OF THE JASPER COUNTY BOARD OF COMMISSIONERS JANUARY 2, 2018**

The Jasper County Commissioners met this date at 8:15 A.M. C.S.T., in the Commissioners Room, Suite 202, of the Jasper County Courthouse located at 115 West Washington Street, Rensselaer, Indiana, with the following members present: Kendell Culp, James A. Walstra and Richard E. Maxwell. Also present were Auditor Kimberly K. Grow, Deputy Auditor Tina M. Porter and the Attorney that represents the Commissioners, Eric J. Beaver. The meeting was called to order and those present stood and recited the Pledge of Allegiance led by Mr. Steinke.

REORGANIZATION OF THE BOARD: Mr. Maxwell made the motion to elect Mr. Culp as Chairman. Mr. Walstra seconded and the motion carried. Mr. Maxwell made a motion to elect Mr. Walstra as the Vice Chairman. Mr. Culp seconded and the motion carried.

PAYROLL CLAIM AND ALLOWANCE DOCKET: Mr. Walstra made a motion to approve the Payroll Claim and Allowance Docket for check date equal to December 29, 2017.

BILL WAKELAND / STATE GRANT: Mr. Wakeland was present and stated that the grant application is due January 31, 2018. There are new rules as follows:

- 1) There is a maximum salary for any new employee of \$35,000.00 and a maximum benefit package of \$26,500.00 per employee.
- 2) Maximum salary and benefits for anyone in the grant is \$61,500.00.
- 3) Grant money cannot be used for salary increases.
- 4) With impending performance metrics, grant funds may vary annually.
- 5) Historical awards are not guaranteed to be awarded. Awards will be based on performance, formulas and availability of funding.

He will be requesting a base amount of \$117,764.00 and \$184,500.00 for the 1006 funding for a total of \$302,264.00. He requested permission from the Commissioners to add two full-time Correctional Officers out of grant funding, which would be an additional \$122,921.15. He gave a breakdown of what will be paid with grant money and what will be paid out of Project Income. Project Income are the fees that the clients pay to be in the program. The total would be \$61,460.75 of grant money used and \$11,589.40 out of Project Income. He said he will not find out how much grant money he will be awarded until May. They currently have six full-time officers with one on military leave and two part-time officers although there are four part-time positions in the budget. He plans on eliminating the fourth part-time officer and using that salary towards paying one of the additional officers he'd like to hire. If he is awarded the grant money to hire two more full-time officers, that will put him at eight full-time and three part-time. The grant runs from July 1<sup>st</sup> through June 30<sup>th</sup>. He stated that he usually doesn't have two officers on duty from 9:00 P.M. to 9:00 A.M. Mr. Culp stated that he would want it to be clear that if the grant money didn't come through, the position(s) would be in jeopardy. Mr. Walstra made a motion to approve the hiring of two new full-time officers if the grant money is awarded. Mr. Maxwell seconded and the motion carried. The Commissioners signed the letter that will be sent with the grant application.

BURIED CABLE: Mr. Maxwell made a motion to approve the following buried cable permits. Mr. Walstra seconded and the motion carried.

For the purpose of boring for new service on County Road 200 East, between County Road 1000 North and 1100 North. Jasper County REMC / Permit No. 748

For the purpose of trenching to install power cable for service at the intersection of County Road 200 East, just north of State Road 10, Wheatfield. CenturyLink / Permit No. 749

NEWSPAPER DESIGNATION: There was discussion regarding changes the Rensselaer Republican has made to their publications. Attorney Beaver will look in to the statute and the Commissioners will come back to this.

KEVIN MOORE / QUOTE FOR ELECTRIC IN SHED IN PARKING LOT: Mr. Culp stated that Mr. Carney requested electric to be installed in the shed in the parking lot. The quote given by Kevin Moore is based on retrieving power from existing tower service and includes a hanging electric heater.

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KEVIN MOORE / QUOTE FOR ELECTRIC IN SHED IN PARKING LOT: Mr. Maxwell stated that the City will require the County to have it's own meter and box. Mr. Culp asked if the contract with Midway was found. Auditor Grow replied that she found one for north of town, but not for the one in the employee parking lot. Mr. Culp stated that he heard Midway was renting space out on the tower, while paying the County \$100.00 per month to hang a satellite. He does not believe they were given permission to sub-lease. He asked Mrs. Porter to check the minutes within the past couple years. The gentleman's name is Derek Schultz. Mr. Maxwell made a motion to approve the quote from Kevin Moore in the amount of \$1,800.00 to put electric in the shed in the parking lot. Mr. Walstra seconded and the motion carried.

PATRICK DONNELLY / CHRIS WOODCOCK / VEHICLE PURCHASE: Mr. Donnelly and Mr. Woodcock were present. Mr. Woodcock stated that the details for the vehicle purchase were outlined in a letter he sent to the Commissioners. He said that the quote he received for the insurance from CI came in at around \$1,200.00 for the year. They will be using volunteer drivers and will be obtaining a waiver of liability from each one, as well as waivers from the Veterans. The vehicle will be used to transport Veterans to Veterans Affairs facilities and will be limited to people that can't drive due to age or health or people that don't have their own vehicle. They intend to purchase the vehicle for the original offer amount and have funds set aside specifically for the automobile. The Veterans Council will be responsible for the upkeep, maintenance and fuel once the vehicle is purchased from the Sheriff's Department. He said they will not be asking for any assistance from the Commissioners in the future in regards to the vehicle. Mr. Culp asked for some background on the Veterans Council. Mr. Donnelly explained that it's made up of at least one representative from each of the four legions in the county (DeMotte, Wheatfield, Rensselaer and Remington) and at least one representative from the VFW in Rensselaer. They are required to have meetings at least once each quarter. Mr. Woodcock is currently the Chairman, but if things go through with the switching of positions, Mr. Donnelly will then be the Chairman. In response to Mr. Culp's question about funding, Mr. Woodcock replied that they have gaming, such as the raffle they recently sold tickets for. Also, the DeMotte legion has made a commitment to the Veterans Council to make an annual donation, which will be specifically for taking care of the vehicle. Any donations received or money made from fundraising will be kept in a separate ledger to be used for the vehicle only. For gaming, the Council is limited to items raffled off having a value of no more than \$1,000.00 in items with a \$3,000.00 annual limit. Mr. Donnelly stated that the Veterans Council is a non-profit non-governmental agency. Attorney Beaver stated that, usually, if the item is worth more than \$1,000.00, it would need to be offered to the public at auction. Mr. Woodcock asked if the vehicle could be donated and written off. Mr. Culp replied that there would not be a write-off for a governmental entity. There was discussion about the Veterans Wall. The money that is being raised is going in to the Veterans Council account. Mr. Culp asked Stace Pickering if anyone in the vehicle would be covered under the insurance, such as a spouse or child of the Veteran. Mr. Pickering stated that the Veterans Council would be covered. The passengers of the vehicle could sue the owner of the vehicle, which would be the Veterans Council. If the ownership of the vehicle is transferred out of the County's name, there is no liability exposure to the County. Attorney Beaver stated that, if the Veterans Council falls under a "charitable organization", the transaction could occur. Mr. Culp asked if an appraisal was done and if not, how they arrived at their offer price. Mr. Woodcock replied that an appraisal was not done. He said the offer was what the Council found to be the best benefit financially for the Council so they could carry on with the other responsibilities; although the Sheriff was agreeable to a lesser amount. There was discussion on what fund the money would be put in to. It was found that it will go back in to CUM CAP Development. Mr. Culp asked how many miles the vehicle has on it and Mr. Donnelly replied that he believes it has 130,000 to 140,000 miles. It is a solid color silver or grey unmarked 2007 Trailblazer that was used by a detective. Mr. Maxwell asked, with it having higher miles on it, will they be able to maintain it? Mr. Donnelly replied that the Sheriff's Department has kept up on the maintenance and have never really had any issues with it. Mr. Donnelly stated that, as far as General Motors is concerned, it's not known to have weaknesses with the motor or transmission. He believes they will be able to get a number of years out of it before they would need to look for a replacement. Mr. Maxwell made a motion to approve the purchase of a 2007 Trailblazer by the Veterans Council from the Sheriff's Department for the purpose of transporting Veterans to Veterans Affairs facilities with Attorney Beaver's input. Mr. Walstra seconded and the motion carried.

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CONFERENCE REQUEST: Mr. Walstra made a motion to approve Mary Scheurich's attendance at the General Administrative Rules training on Thursday, January 25, 2018 at a cost of \$100.00 with no other charges, provided a county car is available. Mr. Maxwell seconded and the motion carried.

### BOARD APPOINTMENTS:

#### Community Corrections

Mr. Culp stated that the Commissioners had questions about Claudia Sadowski living outside of Jasper County. She would be the minority representative on the Community Corrections Board. Attorney Beaver had informed the Commissioners if there was no one else available or willing to serve, you can go outside the County and therefore she is qualified to be appointed. Mr. Culp stated that they also reappointed William Dunn, an Ex-Offender, however, he is not wanting to serve and has not attended a meeting in four years. Mr. Maxwell made a motion to remove William Dunn from the Community Corrections Board and to appoint Claudia Sadowski. Mr. Walstra seconded and the motion carried.

#### Property Tax Assessment Board of Appeals

Mr. Walstra stated that he talked to Tim Schultz and Mr. Schultz will be getting back to him.

AMBULANCE COMMITTEE: After some discussion, Mr. Walstra made a motion for the following people to be on the Ambulance Committee. Mr. Walstra seconded and the motion carried.

Keener – Diana Haberlin  
                  Branden Oliver  
Wheatfield – Butch Jeffries  
                  Another person of Mr. Jeffries's choosing  
Southern - Gloria Hawkes  
                  Quinten Overbeck  
Prompt - Nate Metz

HEALTH INSURANCE COMMITTEE: There was discussion about how many members would be on this committee. Mr. Culp suggested one person from each tier, a Commissioner and a Councilman. He said that they also need to discuss what role Financial Arts will play in the process.

NEWSPAPER DESIGNATION: Attorney Beaver stated that a newspaper can qualify as the newspaper of record as long as the paper is general circulation to the public. Mr. Walstra made a motion to designate the Rensselaer Republican, Remington Press and the KV Post. Mr. Maxwell seconded and the motion carried.

INDIANA DEPARTMENT OF TRANSPORTATION 2017 COMMUNITY CROSSINGS  
MATCHING GRANT CONTRACTS: Mr. Haberlin presented the Commissioners with the contracts from Indiana Department of Transportation for signatures.

### BID OPENING / ASPHALT:

#### Milestone

County Road 1500 N between County Road 100 W and County Road 200 W - \$175,937.10  
County Road 1450 N between County Road 200 W and County Road 300 W - \$151,049.60  
County Road 700 W between County Road 800 N and County Road 900 N - \$151,049.60  
County Road 700 N between State Road 49 and County Road 200 W - \$293,646.55

#### Walsh & Kelly / Valparaiso Plant

County Road 1500 N between County Road 100 W and County Road 200 W - \$148,075.00  
County Road 1450 N between County Road 200 W and County Road 300 W - \$126,420.00  
County Road 700 W between County Road 800 N and County Road 900 N - \$132,231.00  
County Road 700 N between State Road 49 and County Road 200 W - \$250,934.00

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Reith & Riley

County Road 1500 N between County Road 100 W and County Road 200 W - \$162,271.70  
County Road 1450 N between County Road 200 W and County Road 300 W - \$141,533.50  
County Road 700 W between County Road 800 N and County Road 900 N - \$148,027.50  
County Road 700 N between State Road 49 and County Road 200 W - \$286,962.70

Town & Country

County Road 1500 N between County Road 100 W and County Road 200 W - \$138,004.00  
County Road 1450 N between County Road 200 W and County Road 300 W - \$118,150.00  
County Road 700 W between County Road 800 N and County Road 900 N - \$118,150.00  
County Road 700 N between State Road 49 and County Road 200 W - \$236,358.00

Mr. Haberlin stated that Central Paving submitted a letter declining to bid because they are located too far away. Also, E & B did not submit a bid.

Attorney Beaver stated that he does not need to review the bids if the County is familiar with the company. Once the Commissioners make a decision, he will review the bids from that company only.

BID OPENING / VARIOUS SUPPLIES AND MATERIALS:

**TIRES**

Pomp's Tire Service, Inc.

11R225	\$311.59
85R16	\$108.32

Raben Tire Company LLC

11R225	\$426.99 / Endurance \$414.18
85R16	\$127.62

**CRUSHED LIMESTONE**

Roger's Group / Newton County Quarry

11's	\$13.50/ton	FOB the plant
73's	\$7.00/ton	

US Aggregates

11's	\$11.55/ton
73's	\$6.75/ton

Hanson Group / FOB Francesville

11's	\$11.45/ton
73's	\$6.75/ton
53's	\$6.75/ton

Hanson Group / FOB Monon

11's	\$11.45/ton
73's	\$7.00/ton
53's	\$7.00/ton

Southlake Stone / Hebron

73's	\$9.00/ton
53's	\$8.10/ton

\*No quote for 11's

Beemsterboer / Gary

11's	\$6.25/ton
73's	\$4.45/ton
53's	\$3.45/ton

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**SAND / GRAVEL**

Seagulls Delta Trucking / Reynolds

Sand \$7.00/ton

Beemsterboer / FOB Gary

INDOT 24 Sand \$4.00/ton

**HAULING**

Beemsterboer / Gary

To Highway Garage \$9.95/ton

To DeMotte north lot \$8.75/ton

Seagulls Delta Trucking / Reynolds

To Highway Garage \$8.55/ton

To DeMotte north lot \$9.55/ton

**MACHINERY RENTAL**

E.W. Mattocks & Sons / Rensselaer

1 ½ yard 1080 Excavator \$120.00/hour

D7 Dozer \$120.00/hour

Mr. Walstra made a motion to accept all bids. Mr. Maxwell seconded and the motion carried.

BID OPENING / ASPHALT CONT'D: Mr. Haberlin stated that Town and Country is the lowest bidder. He believes that's who the County should go with. Mr. Walstra made a motion to accept the bids for the four roads from Town and Country Paving. Mr. Maxwell seconded and the motion carried. After review, Attorney Beaver stated that he is ok with the bids.

ROAD LISTS: Mrs. Ackerman presented the Commissioners with the road lists. She stated that she did not include the five subdivisions on the lists because there was discussion that they may be bid out. Mr. Culp stated that they may also be eligible for the grant.

FROST LAW: Attorney Beaver stated that there had been discussion last year about having a permitting process. In the new code, we have a general ordinance on weight limits. It also includes language that allows the superintendent to give an overweight permit to someone that has applied for it. In 2001, there was a legal opinion given that the law as is would allow the superintendent to require a bond. He stated that the ordinance as is can be applied to have overweight permits for the frost law as well. He doesn't believe any major revisions need to be done to the frost law ordinance; however, he believes it would be a good idea for the Commissioners and Mr. Haberlin to look at the ordinance we have for the existing weight limits county-wide. He said the Sheriff had previously mentioned that he would like to have copies of the permits to put in their database and also make it a requirement that there be a copy of the permit in the overweight vehicle. He said that it would be helpful to have a list of roads that are exempted from the frost law so he can include them in the ordinance. This can be done after the Commissioners look at the ordinance as it is now.

COMMISSIONERS DISTRICTS: Attorney Beaver presented the Commissioners with the ordinance revising the Commissioners districts. No motion was needed as this was approved at the December 27, 2017 meeting.

BUTLER, FAIRMAN AND SEUFERT, INC: Mr. Mang presented the Commissioners with a contract to re-inventory roads at a cost of \$20,500.00. This was previously done two years ago. Indiana Department of Transportation has now mandated that this be done every other year. Mr. Culp asked if they would have to drive every road again. Mr. Mang replied that they will, except for the roads that were structurally changed the previous year. Those roads would automatically be a ten. Mr. Haberlin stated that this will be paid out of CUM Bridge. Mr. Walstra made a motion to approve the agreement, as presented, between B, F & S and Jasper County, pending legal review. Mr. Maxwell seconded and the motion carried.

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This meeting now stands in recess.

**EXECUTIVE SESSION OF THE JASPER COUNTY BOARD OF COMMISSIONERS**  
**JANUARY 2, 2018**

The Jasper County Commissioners met this date at 10:00 A.M. C.S.T., in the Commissioners Room, Suite 202, of the Jasper County Courthouse located at 115 West Washington Street, Rensselaer, Indiana, with the following members present: Kendell Culp, James A. Walstra and Richard E. Maxwell. Also present were Auditor Kimberly K. Grow and Deputy Auditor Tina M. Porter as well as Brian Pickering, Bryan Eckerley and Ron Alting from Trane and James Zellman and Scott Brown from Honeywell. The purpose of the meeting was to conduct interviews and negotiations with industrial or commercial prospects relating to a proposed energy savings contract for maintenance and repairs of Jasper County Courthouse.

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Kendell Culp, President

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James A. Walstra, Vice President

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Richard E. Maxwell, Member

ATTEST:

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Kimberly K. Grow, Auditor of Jasper County

## **AFTER THE JASPER COUNTY DRAINAGE BOARD MEETING JANUARY 2, 2018**

PAT DONNELLY / CHRIS WOODCOCK / VETERANS OFFICER APPOINTMENT: Mr. Donnelly and Mr. Woodcock were present in regards to the Veterans Service Officer appointment. They would like to switch positions. Mr. Donnelly explained that Mr. Woodcock has already taken and passed the online course needed for accreditation and is currently sending out the information to finalize the accreditation through the State's National Service Officers Association and has completed what he needed to for filing claims through the various Veterans organizations. They will both attend the state-mandated training at Camp Atterbury in the summer. In response to Mr. Culp's question asking if Mr. Woodcock will need to take additional classes or certifications, Mr. Donnelly replied "No." He did say; however, that there is training that needs to be done every couple years, but it's done online and there is no cost. Mr. Culp asked Mr. Donnelly what his future plans with the position are. He replied that he intends to work three days a week, eight hours a day for four more years. He said that, presently, their workload does require one full time and one part time employee. Mr. Culp asked Mr. Donnelly to give examples of what some of their duties are. Mr. Donnelly replied that, at any given time, they each have ten or twelve claims they're working on due to the amount of information they have to gather on each one. They also fill out tax forms for people and work on outreach with the upcoming Vietnam wall. Mr. Culp asked if they get requests from neighboring counties and he replied that they do get some. Mr. Culp then asked if they alternate lunch breaks when they are both working in order to keep the office open. Mr. Donnelly replied that they sometimes do; however, he usually stays in for lunch. Mr. Culp asked if the Veterans Office will take care of the scheduling with the car. He replied that they will figure out what days they will be going to each clinic. Mr. Robin Hood, who has driven for disabled American Veterans out of Crown Point, has volunteered to be a driver. Mr. Hood will organize pick-up schedules, etc. Mr. Donnelly said that he and Mr. Woodcock will not be driving. Mr. Calvin Steinke and Mr. Larry Holmes have also volunteered to drive. Mr. Donnelly stated that he recommends Mr. Woodcock as Service Officer. He said that the county manual states the person "most qualified" and Mr. Woodcock knows as much as he does about the job. Mr. Culp stated that the Commissioners would like to talk to Mr. Woodcock before they appoint him. Mr. Culp complimented Mr. Donnelly on how well he runs the office. Auditor Grow noted that Mr. Woodcock will not be able to enroll in the County health insurance until he's appointed. Mr. Walstra made a motion to appoint Chris Woodcock as Veterans Service Officer pending review with Mr. Culp and Mr. Maxwell. Mr. Maxwell seconded and the motion carried. The Commissioners agreed that, if they appointed anyone other than Mr. Woodcock, the new person would have to go through all the training, which takes a substantial amount of time.

HEALTH INSURANCE COMMITTEE: Auditor Grow stated that she received a call from Kim Hitchcock inquiring if anything had been done about the Health Insurance Committee. She said she also had a call from someone at the Sheriff's Department. Mr. Culp stated that he thinks the result will be an option for a Health Savings Account. There was discussion about offering three plans the employee could choose from. Mr. Culp suggested asking Fagen to formulate a questionnaire that the Commissioners could email to the employees. Auditor Grow offered to send it out to the department heads who would then be responsible for getting it to their employees. She would then scan them to the Commissioners once she receives them back. . Mr. Culp said that Mr. Batley might have a survey monkey tool that could be used to calculate the responses. Mr. Culp stated that he originally told Fagen that the biggest benefit should go to the employee. He then asked Auditor Grow how many people have changed their plan since the new plan took effect. Auditor Grow replied that there haven't been as many as what was expected. There have been a handful that have taken their spouse off and switched to employee/children.

TRANE / HONEYWELL / ENERGY SAVINGS: Mr. Culp stated that the Commissioners need to decide how soon they would like to make a decision. There was discussion about each of the presentations given during the Executive Session. There was also discussion about the windows in the Courthouse and the work that needs done at the Community Corrections building. There was talk about the possibility of using money in Rainy Day to pay for the energy savings, the Annex and Community Corrections as opposed to taking out bonds. Auditor Grow stated that she will ask Umbaugh what they advise. There was discussion about the guaranteed and anticipated energy savings.

CLAIM NUMBER 094989 / HAVEL: A representative told Mr. Carney that this charge would be waived because the charge is the result of a part being replaced that did not fix the problem.



**AFTER THE JASPER COUNTY DRAINAGE BOARD MEETING  
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ANNEX AIR HANDLER UNIT: Mr. Culp took a call from Mr. Carney regarding the air handler unit at the annex. Mr. Carney has had to grease or oil the bearings on a daily basis (weekends included) and now the bearings have went out. Ziese said, since they are so outdated, they have to be specially made. In the meantime, Mr. Carney is going to purchase a couple infared heaters if he’s able to get them on different circuits.

There being no further business, this meeting is continued until Friday, January 5, 2018. This meeting now stands in recess.

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Kendell Culp, President

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James A. Walstra, Vice President

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Richard E. Maxwell, Member

ATTEST:

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Kimberly K. Grow, Auditor of Jasper County

